

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
FACILITIES UPDATE
BOARD WORKSHOP**

**THURSDAY, AUGUST 22, 2013
4:00 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

The Governing Board of the San Dieguito Union High School District held a Board Workshop on Thursday, August 22, 2013, at the above location, in the Board Room.

Attendance / Board:

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Attendance / District Management:

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business Services
Michael Grove, Ed.D, Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Russ Thornton, Chief Facilities Officer
John Addleman, Director of Planning Services
Joann Schultz, Executive Assistant, Business Services
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Groth called the meeting to order at 4:03 PM

INFORMATION ITEMS

2. FACILITIES UPDATE

A. FINANCING RECAP

B. ASSESSED VALUATION UPDATE

- C. PROJECT STATUS & TWO-YEAR LOOK AHEAD
- D. PROJECT BUDGET UPDATE

Associate Superintendent Eric Dill and his staff presented a detailed update on the district's facilities projects. The attached presentation was distributed to the Board. Mr. Dill, Mr. Addleman, and Mr. Thornton led the presentation.

3. ADJOURNMENT

The meeting was adjourned at 4:45 PM.

Beth Hergesheimer
Beth Hergesheimer, Board Clerk

9-5-13
Date

Rick Schmitt
Rick Schmitt, Superintendent

9-5-13
Date

APPROVED IN PUBLIC MEETING OF THE
BOARD OF TRUSTEES OF THE SAN DIEGUITO
UNION HIGH SCHOOL DISTRICT 9-5-13
Becky Banning
BECKY BANNING, RECORDING SECRETARY
BOARD OF TRUSTEES

Facilities Update

San Dieguito Union High School District

Board Workshop / August 22, 2013

Bond Summary Statistics

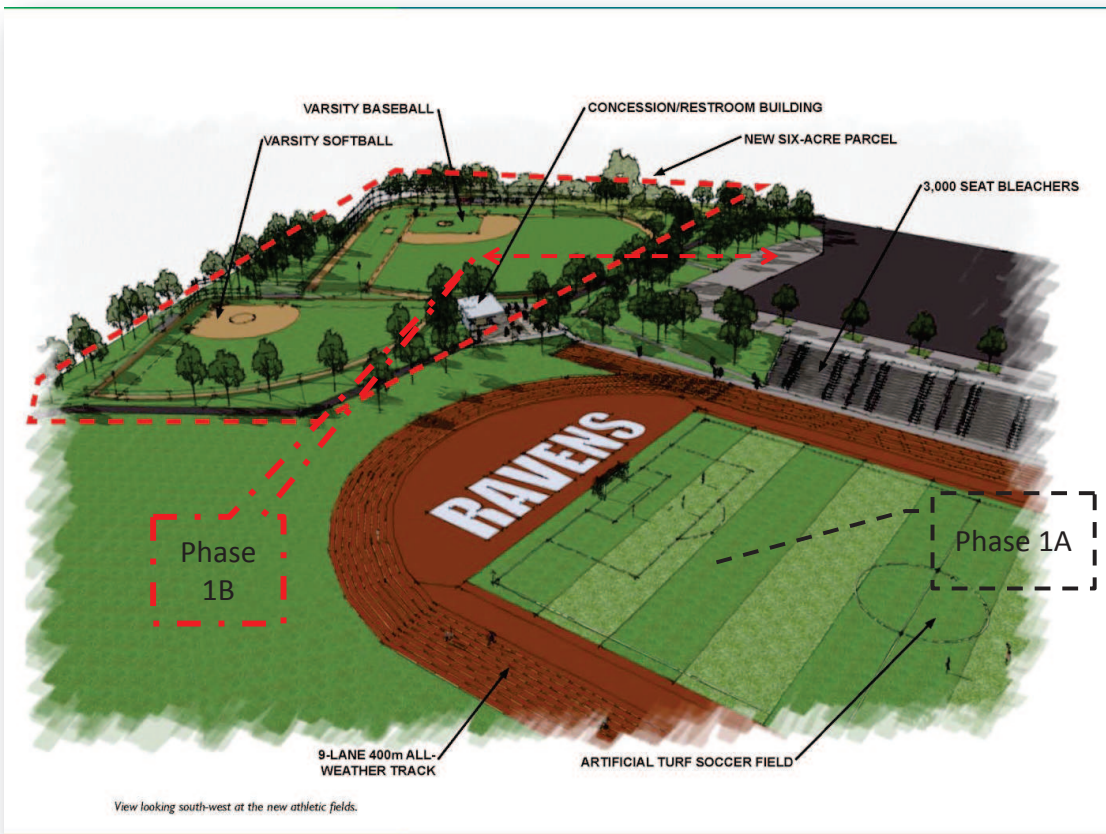
Dated Delivery	4/11/13
Delivery Date	4/11/13
First Coupon	2/1/14
Last Maturity	8/1/38
Arbitrage Yield	
True Interest Cost (TIC)	3.693463%
Net Interest Cost (NIC)	3.806500%
All-In TIC	3.718273%
Average Coupon	4.079119%
Average Life (years)	17.407
Duration of Issue (years)	12.288
Par Amount	160,000,000.00
Bond Proceeds	168,336,716.55
Total Interest	113,607,492.61
Net Interest	106,014,776.06
Total Debt Service	276,607,492.61
Maximum Annual Debt Service	18,287,642.61
Average Annual Debt Service	10,812,151.19

Bond Component	Par Value	Price	Average Coupon	Average Life
Taxable Current Interest Bonds	2,320,000.00	100.000	0.460%	1.306
Current Interest Bonds	90,715,000.00	109.190	4.191%	13.327
Term Bond Maturing 8/1/38	66,965,000.00	100.00	4.000%	23.492
	160,000,000.00			17.407

	TLC	All-In (TLC)	Arbitrage Yield
Par Value	160,000,000.00	160,000,000.00	0.460%
+ Accrued Interest			
+ Premium (Discount)	8,336,716.55	8,336,716.55	
-Underwriter's Discount	-744,000.00	-744,000.00	
-Cost of Issuance Expense		-500,616.00	
-Other Amounts			
Target Value	167,592,716.55	167,092,100.55	
Target Date	04/11/13	04/11/13	04/11/13
Yield	3.693463%	3.718273%	

2013-14 Assessed Value Update

- May Estimate: +3.12%
- Final Increase: +3.73%
- Financing Plan Estimate for 13-14: +1.0%
- Financing Plan Estimate for 14-15: +2.0%
- Staff will continue to monitor AV



Canyon Crest Academy Field & Track Improvements Phase 1A



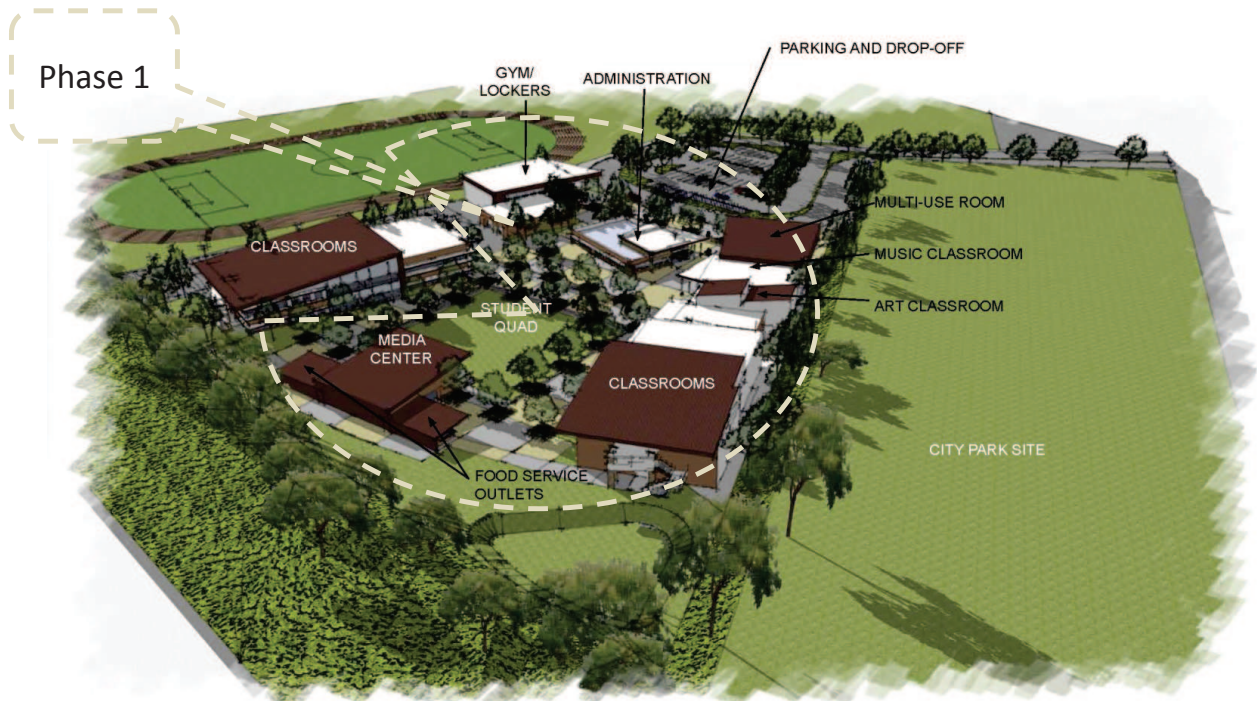
Summary of Project Budget/Actual Project Commitments Canyon Crest Academy Field & Track Phase 1A As of August 16, 2013

	Budget	Project Commitments	Amount Over/Under Budget
SITE	-	-	-
PLANS	394,618.00	278,639.35	115,978.65
CONSTRUCTION	2,968,411.00	2,842,328.96	126,082.04
TESTING	60,710.50	25,000.00	35,710.50
INSPECTION	60,710.50	31,000.00	29,710.50
FURNITURE/EQUIPMENT	151,777.00	24,030.00	127,747.00
CONTINGENCY	294,783.00	-	294,783.00
TOTAL BUDGET/COMMITMENTS	3,931,010.00	3,200,998.31	730,011.69

Summary of Project Budget/Actual Project Commitments
 Canyon Crest Academy Stadium & Fields Phase 1B
 As of August 16, 2013

	Budget	Project Commitments	Actual Over/Under Budget
SITE	-	-	-
PLANS	1,222,970.71	541,139.00	681,831.71
CONSTRUCTION	12,686,709.90	-	12,686,709.90
TESTING	249,291.89	-	249,291.89
INSPECTION	249,291.89	-	249,291.89
FURNITURE/EQUIPMENT	468,227.79	-	468,227.79
CONTINGENCY	1,255,230.82	-	1,255,230.82
TOTAL BUDGET/ COMMITMENTS	16,131,723.00	541,139.00	15,590,584.00

Middle School #5 – Pacific Highlands Ranch



Summary of Project Budget/Actual Project Commitments
MS #5 at Pacific Highlands Ranch
As of August 16, 2013

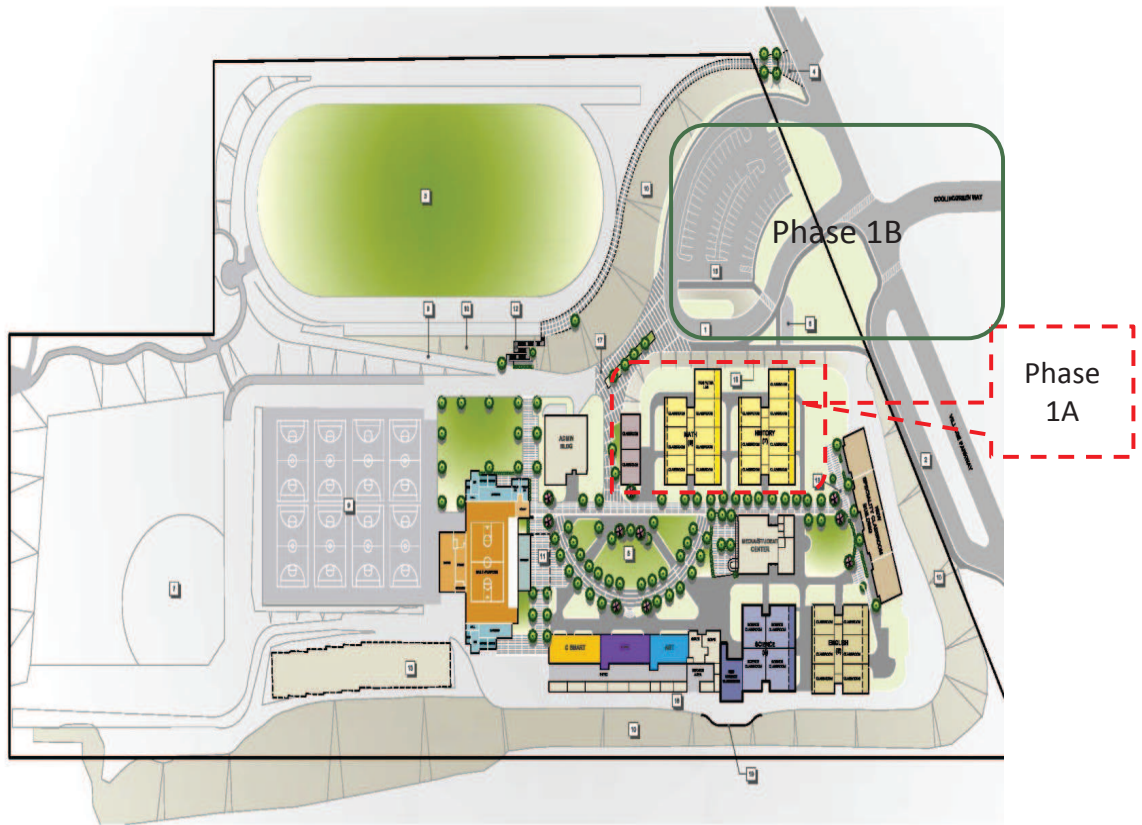
	Budget	Project Commitments	Amount Over/Under Budget
SITE	11,395,384.00	11,023,433.78	371,950.22
PLANS	3,554,776.02	1,973,124.14	1,581,651.88
CONSTRUCTION	31,735,536.57	-	31,735,536.57
TESTING	541,608.46	-	541,608.46
INSPECTION	541,608.46	-	541,608.46
FURNITURE/EQUIPMENT	1,586,776.83	-	1,586,776.83
CONTINGENCY	3,173,553.66	-	3,173,553.66
TOTAL BUDGET/COMMITMENTS	52,529,244.00	12,996,557.92	39,532,686.08

Carmel Valley Middle School



Phase	Task	Estimated Start Date	Estimated Cost
1	Design	Spring 2014	\$457,391.80

Diegueno Middle School



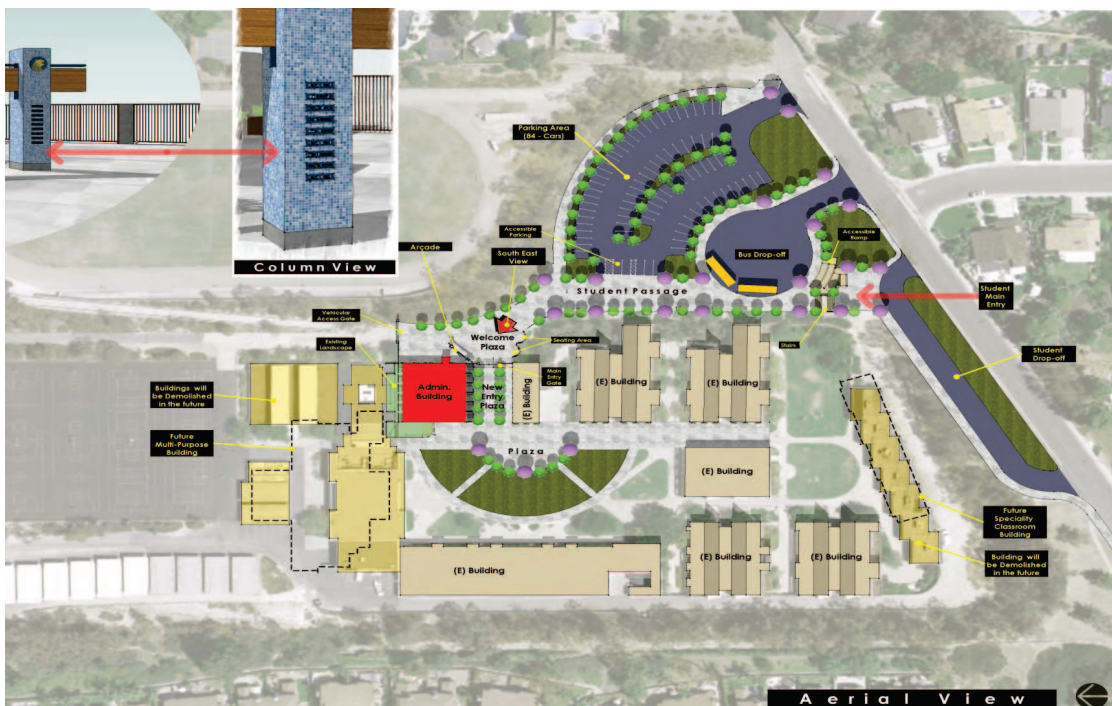
Diegueno Middle School HVAC Improvements



Summary of Project Budget/Actual Project Commitments Diegueno HVAC Phase 1A As of August 16, 2013

	Budget	Project Commitments	Amount Over/Under Budget
SITE	-	-	-
PLANS	208,375.14	183,396.35	24,978.79
CONSTRUCTION	1,885,711.68	2,045,080.54	(159,368.86)
TESTING	18,857.12	10,000.00	8,857.12
INSPECTION	18,857.12	9,500.00	9,357.12
FURNITURE/EQUIPMENT	-	-	-
CONTINGENCY	94,285.58	-	94,285.58
TOTAL ESTIMATED BUDGET/ACTUAL COSTS	2,226,086.64	2,247,976.89	(21,890.25)
Additional Capital Funds (estimated)	162,433.24		162,433.24
GRAND TOTAL PROJECT BUDGET	2,388,519.88		140,542.99

Diegueno Middle School



Diegueno Middle School



Summary of Project Budget/Actual Project Commitments Diegueno Front Lot Phase 1B As of August 16, 2013

	Budget	Project Commitments	Amount Over/Under Budget
SITE	-	-	-
PLANS	105,177.39	-	105,177.39
CONSTRUCTION	764,058.69	-	764,058.69
TESTING	15,281.17	-	15,281.17
INSPECTION	15,281.17	-	15,281.17
FURNITURE/EQUIPMENT	-	-	-
CONTINGENCY	38,202.93	-	38,202.93
TOTAL BUDGET/COMMITMENTS	938,001.36	-	938,001.36

Earl Warren Middle School



Phase	Task	Estimated Start Date	Estimated Cost
1	Design	Fall 2013	\$1,685,791.33

Board Workshop 8/22/13

Facilities Update

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Earl Warren Middle School Existing Electrical Infrastructure



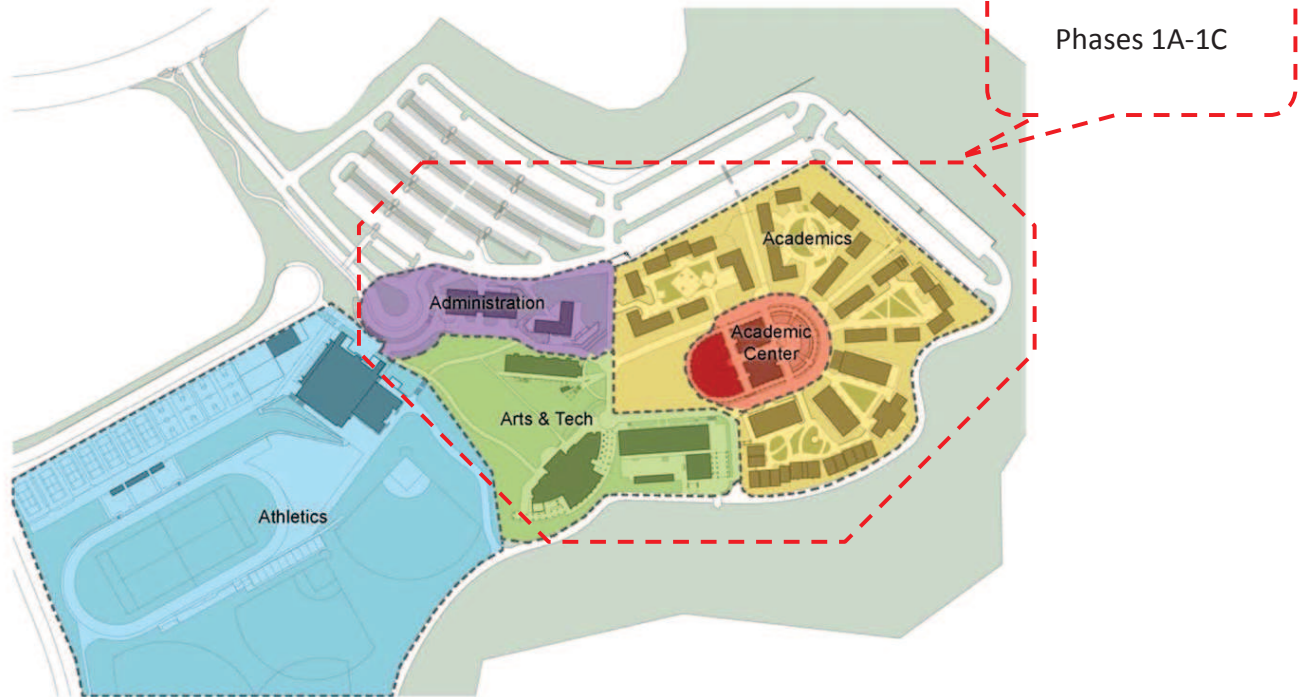
Board Workshop 8/22/13

Facilities Update

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La Costa Canyon High School

Existing Campus Diagram



La Costa Canyon High School HVAC Improvements



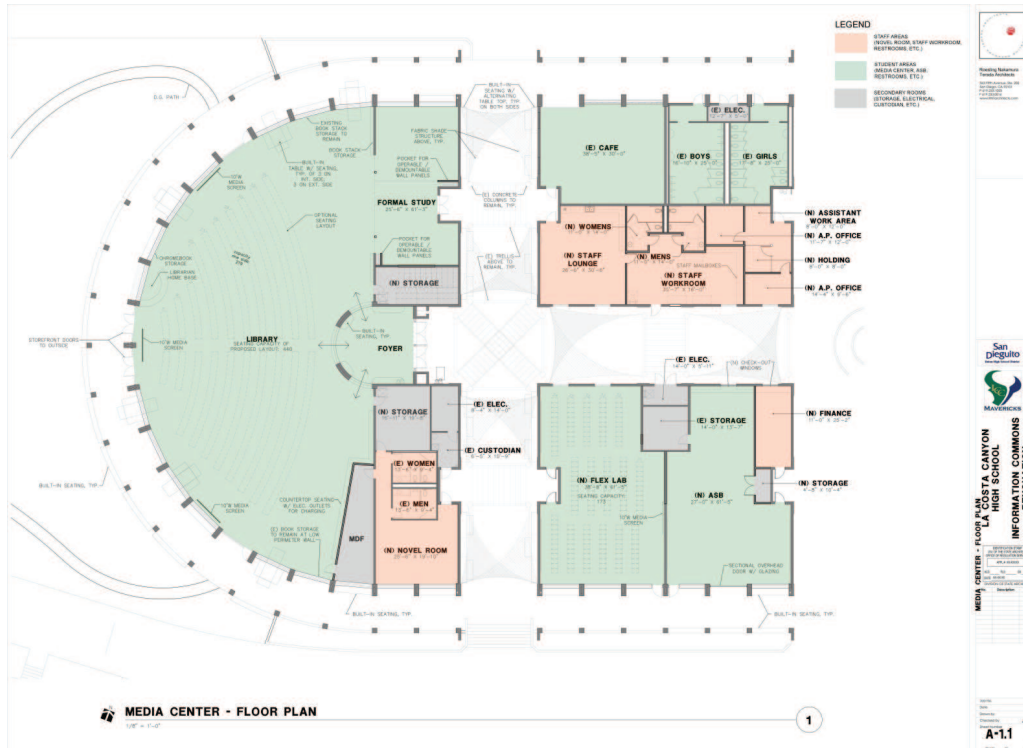
La Costa Canyon High School Technology Infrastructure Improvements



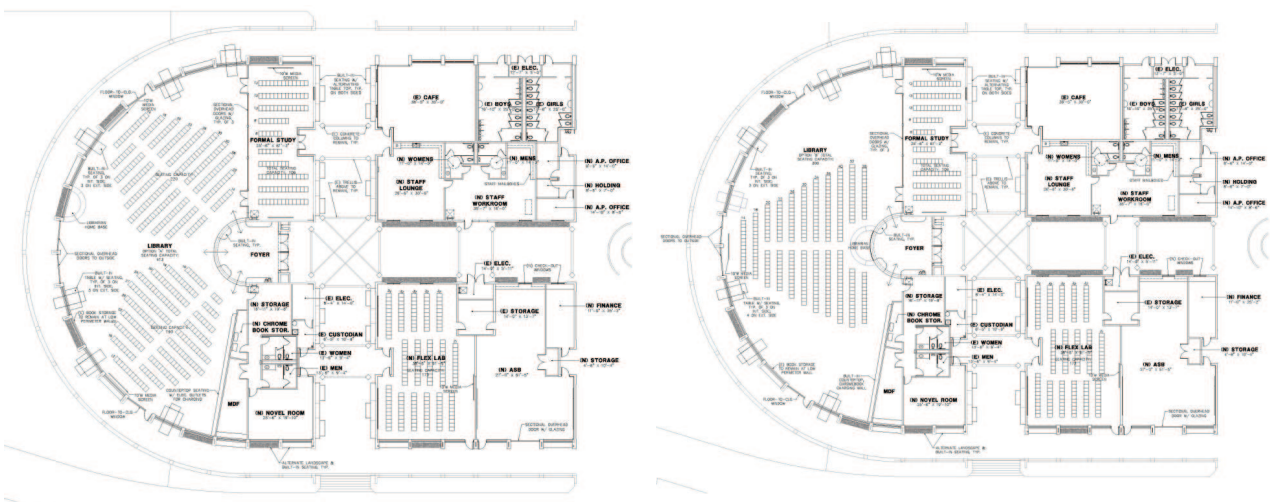
Summary of Project Budget/Actual Project Commitments La Costa Canyon HVAC Phase 1A As of August 16, 2013

	Budget	Project Commitments	Amount Over/Under Budget
SITE	-	-	-
PLANS	424,037.24	14,965.20	409,072.04
CONSTRUCTION	3,294,443.16	2,614,173.34	680,269.82
TESTING	65,236.50	15,000.00	50,236.50
INSPECTION	65,236.50	9,500.00	55,736.50
FURNITURE/EQUIPMENT	-	-	-
CONTINGENCY	164,722.16	-	164,722.16
TOTAL BUDGET/COMMITMENTS	4,013,675.55	2,653,638.54	1,360,037.01

La Costa Canyon High School Teleconference Center/Media PAC



La Costa Canyon High School Media Center - Basic Seating Configuration



**Summary of Project Budget/Actual Project Commitments
La Costa Canyon Phase 1B (Media Center/Video Conf.) and 1C (Field)
As of August 16, 2013**

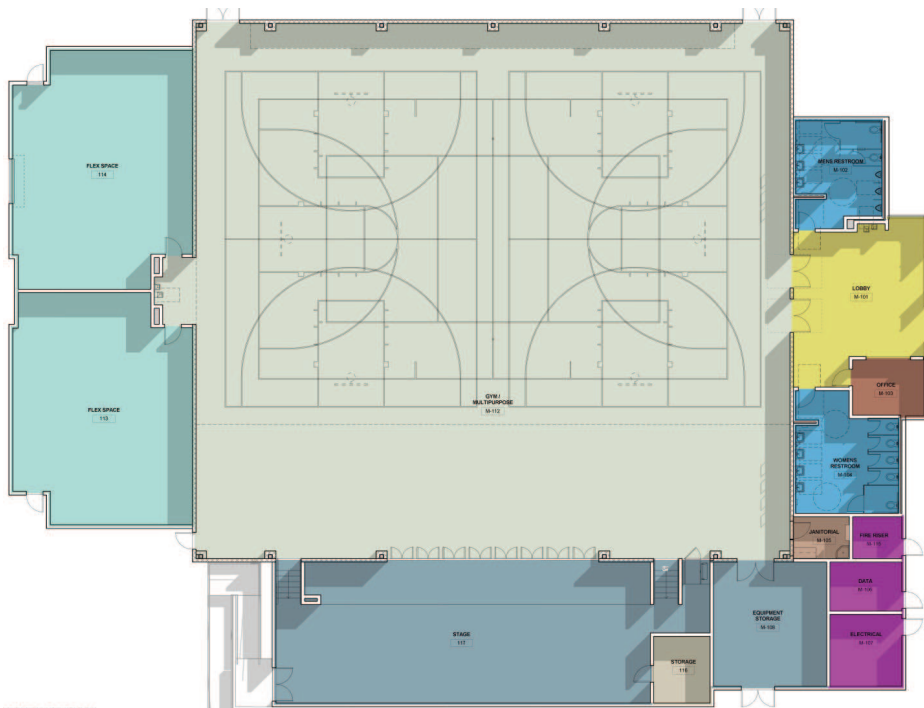
	Budget	Project Commitments	Amount Over/Under Budget
SITE	-	-	-
PLANS	1,089,159.80	925,031.32	166,452.95
CONSTRUCTION	7,235,324.32	-	7,235,324.32
TESTING	143,273.74	-	143,273.74
INSPECTION	143,273.74	-	143,273.74
FURNITURE/EQUIPMENT	417,020.49	-	417,020.49
CONTINGENCY	361,244.95	-	361,244.95
TOTAL BUDGET/COMMITMENTS	9,389,297.04	925,031.32	8,466,590.19



La Costa Valley Site Gymnasium



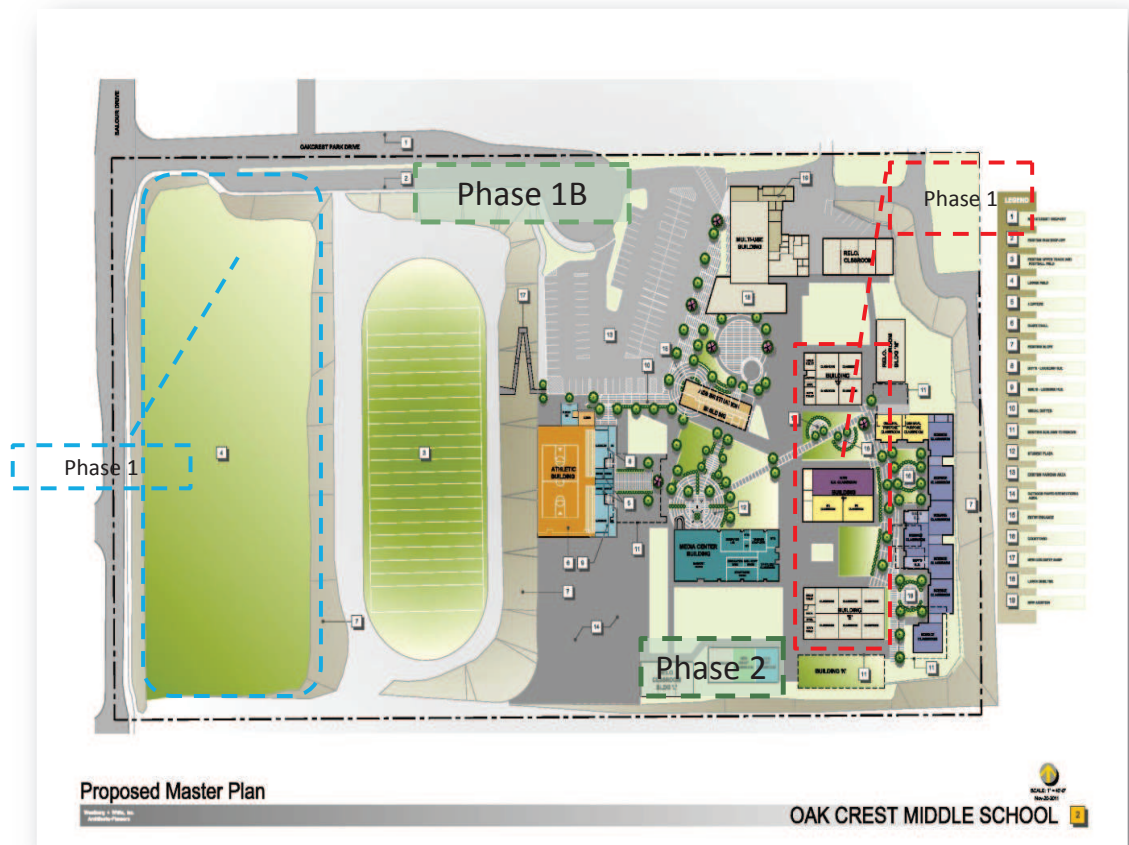
La Costa Valley Site Gymnasium



Summary of Project Budget/Actual Project Commitments
 La Costa Valley Site
 As of August 16, 2013

	Budget	Project Commitments	Amount Over/Under Budget
SITE	-	-	-
PLANS	1,330,929.49	964,300.00	366,629.49
CONSTRUCTION	11,263,522.76	-	11,263,522.76
TESTING	185,432.09	-	185,432.09
INSPECTION	185,432.09	-	185,432.09
FURNITURE/EQUIPMENT	463,580.23	-	463,580.23
CONTINGENCY	2,103,060.68	-	2,103,060.68
TOTAL BUDGET/COMMITMENTS	15,531,957.34	964,300.00	14,567,657.34

Oak Crest Middle School



Oak Crest Middle School Field Replacement/HVAC Improvements



Board Workshop 8/22/13

Facilities Update

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Summary of Project Budget/Actual Project Commitments Oak Crest Middle School HVAC/Lower Field Improvements As of August 16, 2013

	Budget	Project Commitment	Amount Over/Under Budget
SITE	-	-	-
PLANS	275,485.44	246,030.15	29,455.29
CONSTRUCTION	1,995,340.73	1,710,625.37	284,725.36
TESTING	19,953.41	10,000.00	9,953.41
INSPECTION	19,953.41	9,500.00	10,453.41
FURNITURE/EQUIPMENT	-	-	-
CONTINGENCY	99,767.04	-	99,767.04
TOTAL BUDGET/COMMITMENTS	2,410,500.02	1,976,145.52	434,354.50

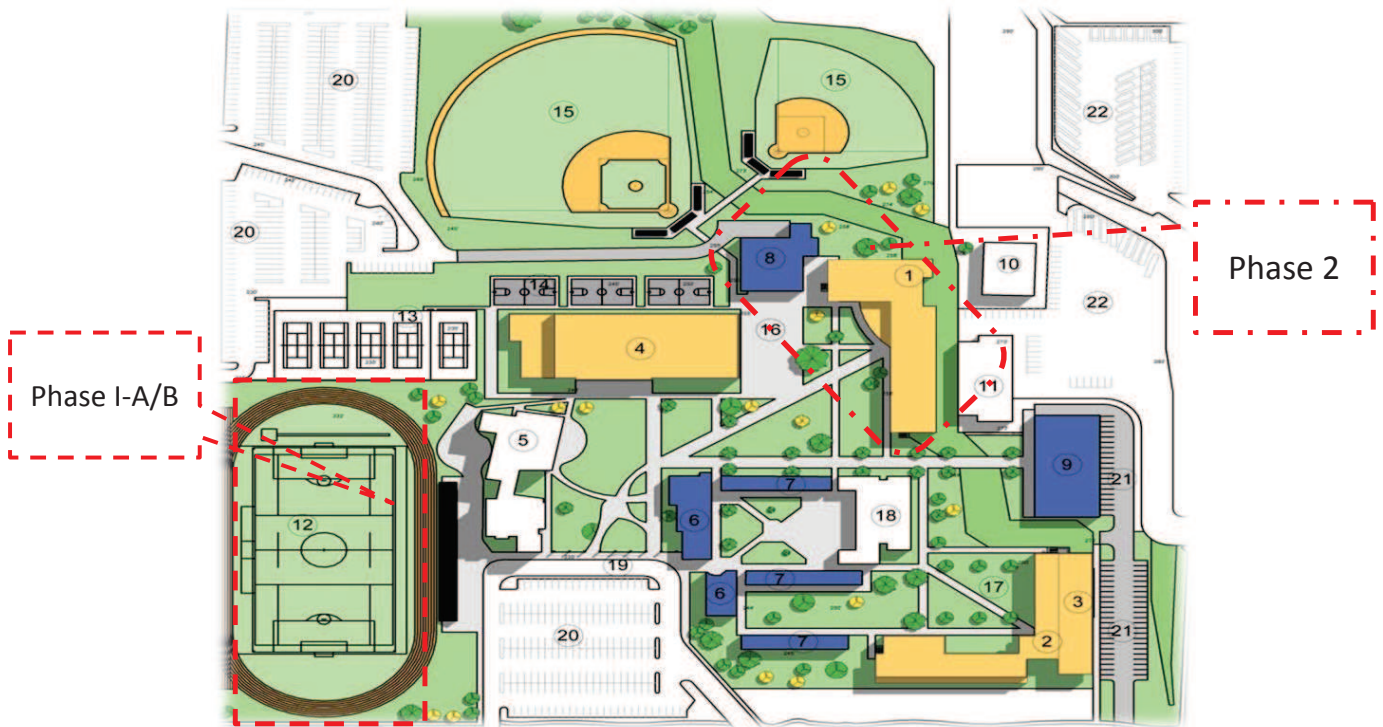
Oak Crest Middle School



Summary of Project Budget/Actual Project Commitments
 Oak Crest Middle School Phase 1B – Site Access/HVAC & Remodel C-Smart/Art
 and Phase 2 – Planning Only, Multipurpose Room, Remodel Admin/Media Center
 As of August 16, 2013

	Budget	Project Commitment	Amount Over/Under Budget
SITE	-	-	-
PLANS	1,012,429.64	963,425.00	49,004.64
CONSTRUCTION	1,402,962.18	-	1,402,962.18
TESTING	55,046.59	-	55,046.59
INSPECTION	30,046.59	-	30,046.59
FURNITURE/EQUIPMENT	70,391.00	-	70,391.00
CONTINGENCY	170,232.98	-	170,232.98
TOTAL BUDGET/COMMITMENTS	2,741,108.98	963,425.00	1,777,683.98

San Dieguito Academy



Board Workshop 8/22/13

Facilities Update

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San Dieguito Academy Field Replacement Phase 1



Board Workshop 8/22/13

Facilities Update

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Summary of Project Budget/Actual Project Commitments San Dieguito Academy Phase 1A/B Field & Track As of August 16, 2013

	Budget	Project Commitment	Amount Over/Under Budget
SITE	-	-	-
PLANS	489,954.88	418,398.60	71,556.28
CONSTRUCTION	4,123,786.89	3,412,167.91	711,618.97
TESTING	81,659.15	-	81,659.15
INSPECTION	81,659.15	59,808.00	21,851.15
FURNITURE/EQUIPMENT	103,094.67	24,030.00	79,064.67
CONTINGENCY	412,378.69	24,030.00	79,064.67
TOTAL BUDGET/COMMITMENTS	5,292,533.41	3,914,404.51	1,378,128.90

San Dieguito Academy Math & Science Quad



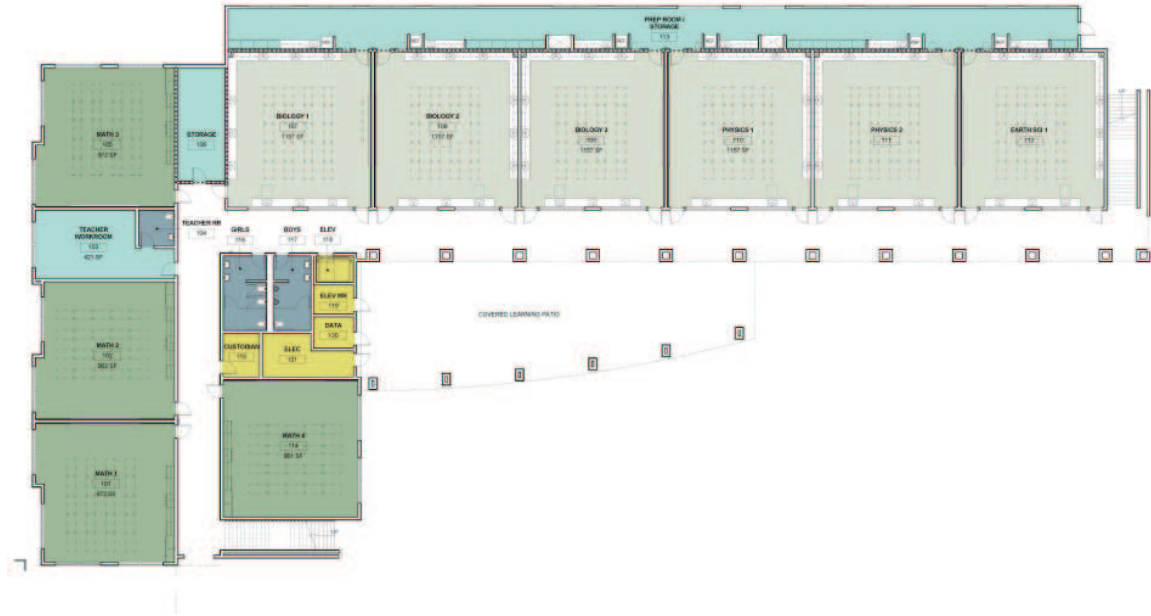
1 PERSPECTIVE VIEW



2 BUILDING ELEVATION - WEST
1/8" = 1'-0"

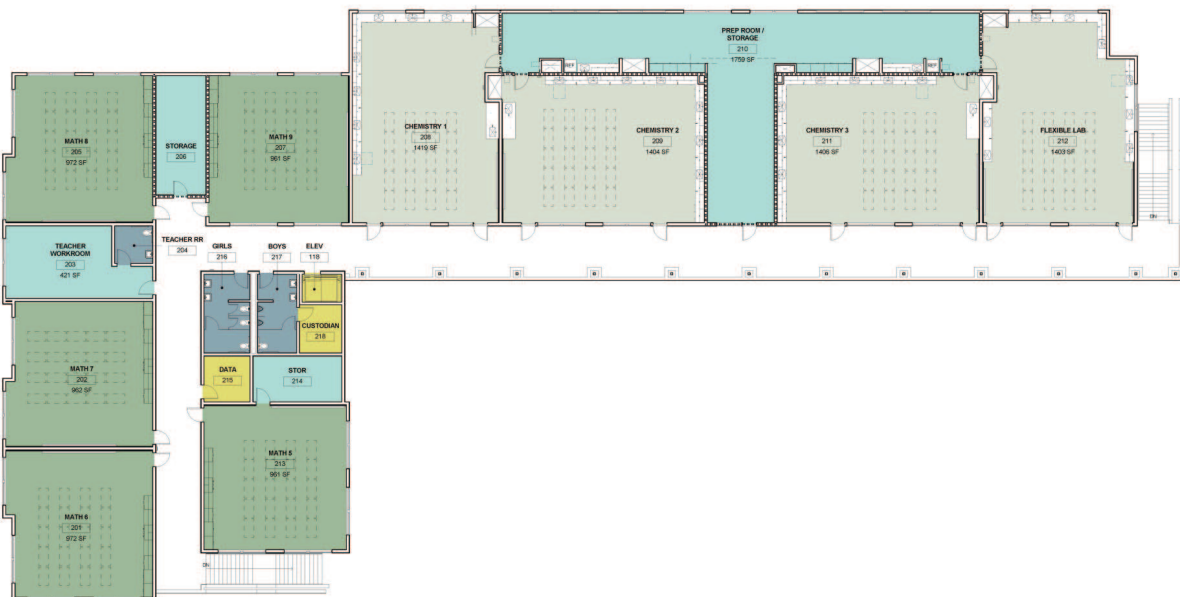
San Dieguito Academy Math & Science Quad

**1st Floor – Biology Labs Increase
to 1157 SF**



San Dieguito Academy Math & Science Quad

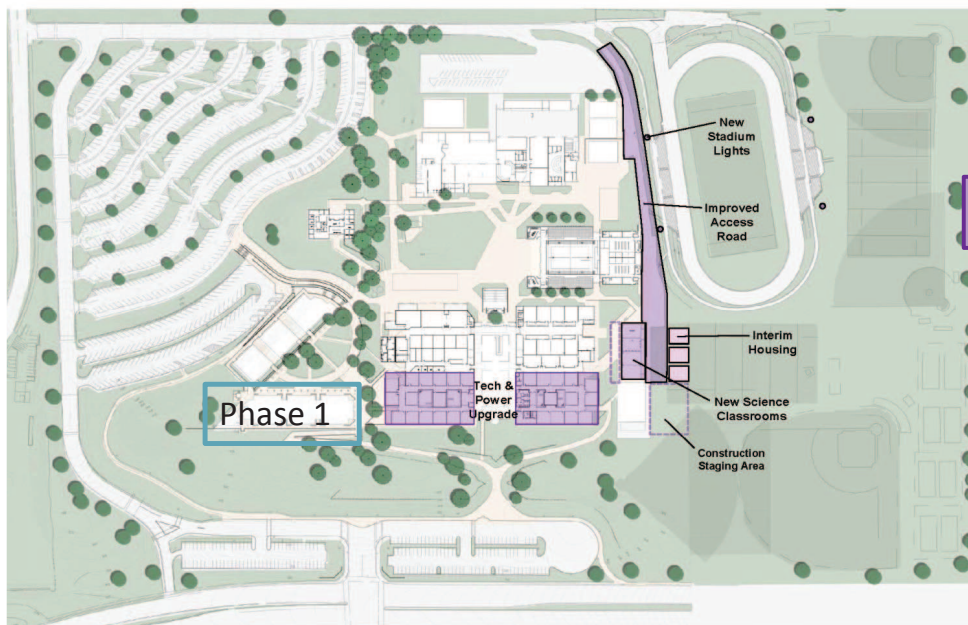
**2nd Floor – Chemistry Labs
Increase to 1400 SF**



Summary of Project Budget/Actual Project Commitments
 San Dieguito Academy Mustang Center/Math-Science Phase 2
 As of August 16, 2013

	Budget	Actual Project Cost	Actual Over/Under Budget
SITE	-	-	-
PLANS	1,727,617.43	924,890.00	802,727.43
CONSTRUCTION	16,707,664.92	-	16,707,664.92
TESTING	318,963.66	-	318,963.66
INSPECTION	318,963.66	-	318,963.66
FURNITURE/EQUIPMENT	1,018,672.40	-	1,018,672.40
CONTINGENCY	2,331,887.54	-	2,331,887.54
TOTAL BUDGET/COMMITMENTS	22,423,769.61	924,890.00	21,498,879.61

Torrey Pines High School



Phase 2

Torrey Pines High School HVAC Improvements



Board Workshop 8/22/13

Facilities Update

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Torrey Pines High School Science Building/Chemistry Labs



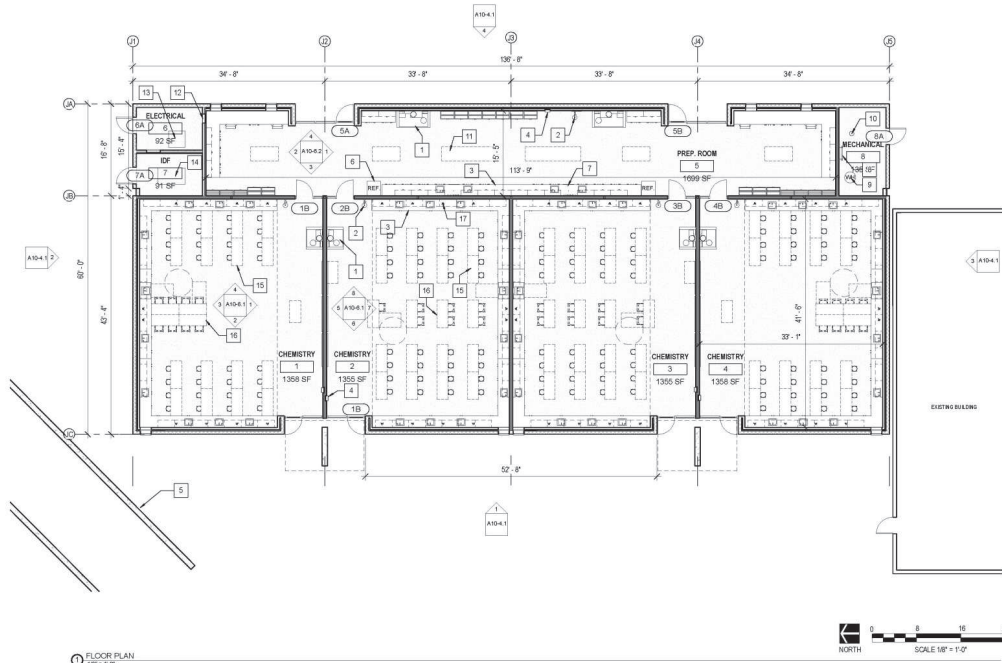
Board Workshop 8/22/13

Facilities Update

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Torrey Pines High School Science Building

**Chemistry Labs Increase to
1,350 SF**



Board Workshop 8/22/13

Facilities Update

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Summary of Project Budget/Actual Project Commitments Torrey Pines High School Phase 1 – Bldg. E HVAC Phase 2 - Stadium Lighting, Upgrade Bldg. B/Science Classroom Bldg. (4 Rooms) Phase 3 Design of Performing Arts Center As of August 16, 2013

	Budget	Project Commitments	Amount Over/Under Budget
SITE	-	-	-
PLANS	1,539,175.54	903,625.80	635,549.74
CONSTRUCTION	10,307,709.80	785,976.90	9,521,732.90
TESTING	206,154.20	-	206,154.20
INSPECTION	206,154.20	-	206,154.20
FURNITURE/EQUIPMENT	515,385.49	-	515,385.49
CONTINGENCY	877,348.78	-	877,348.78
TOTAL BUDGET/COMMITMENTS	13,651,928.00	1,689,602.70	11,962,325.30

Board Workshop 8/22/13

Facilities Update

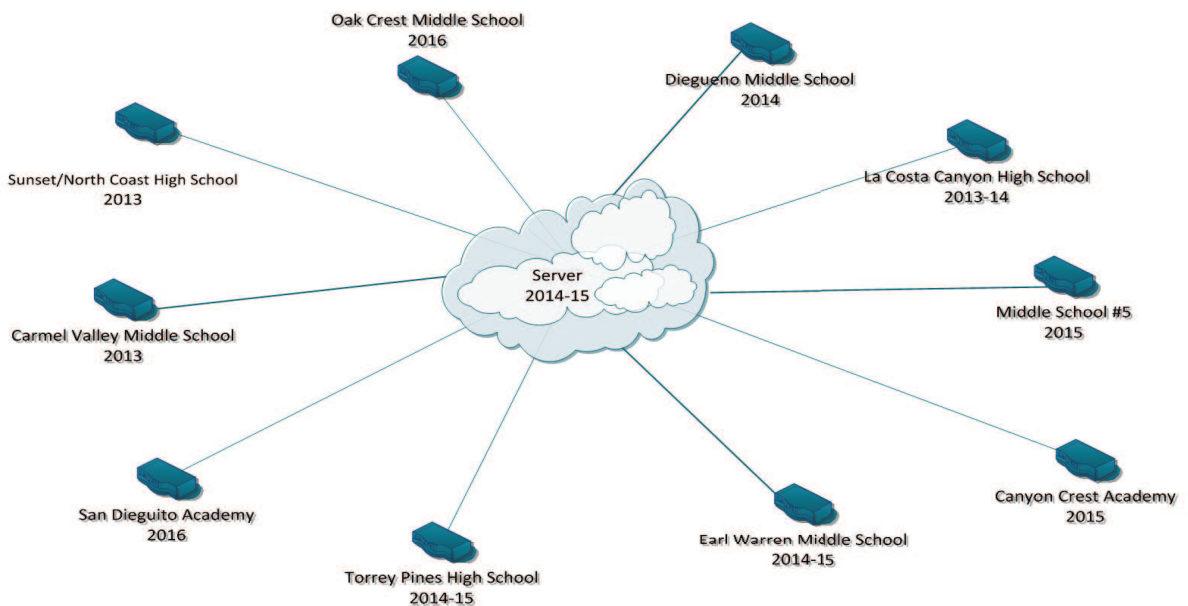
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Sunset High School North Coast Alternative High School



Task	Est. Cost
WAN/LAN Network Upgrades, VOIP Upgrades	\$122,783

Technology Infrastructure



Summary of Estimated Budget/Actual Project Cost Technology Infrastructure As of August 16, 2013

	Estimated Budget	Project Commitments	Delta
FIRST DRAW ALLOCATION	\$ 5,373,507.99		
SITE	-	-	-
PLANS	-	23,500.00	(23,500.00)
CONSTRUCTION	-	670,889.35	(670,889.35)
TESTING	-	-	-
INSPECTION	-	-	-
FURNITURE/EQUIPMENT	-	1,602,727.31	(1,602,747.31)
CONTINGENCY	-	-	-
TOTAL ESTIMATED BUDGET/ACTUAL COSTS	5,373,507.99	2,297,136.66	3,076,371.33

First Bond Draw Budget and Commitments Summary As of August 16, 2013

Project Sites	Budget	Commitments	Delta
Middle School #5	\$ 52,529,244.00	\$ 12,996,557.92	\$ 39,532,686.08
Carmel Valley MS	\$ 457,391.80	\$ -	\$ 457,391.80
Earl Warren MS	\$ 1,685,791.33	\$ -	\$ 1,685,791.33
La Costa Valley MS Site	\$ 15,531,957.34	\$ 964,300.00	\$ 14,567,657.34
Diegueno MS	\$ 3,164,098.00	\$ 2,247,976.89	\$ 916,121.11
Oak Crest MS	\$ 5,151,609.00	\$ 2,939,570.52	\$ 2,212,038.48
Canyon Crest Academy	\$ 20,062,733.00	\$ 4,334,281.21	\$ 15,728,451.79
Torrey Pines HS	\$ 13,651,928.00	\$ 1,689,602.70	\$ 11,962,325.30
San Dieguito Academy	\$ 27,719,303.02	\$ 4,839,294.51	\$ 22,880,008.51
La Costa Canyon HS	\$ 13,402,972.59	\$ 3,578,669.86	\$ 9,824,302.73
DW Tech Infrastructure	\$ 5,373,507.99	\$ 2,297,136.66	\$ 3,076,371.33
QSCB - 3 yr option	\$ 2,294,071.36	\$ 765,588.24	\$ 1,528,483.12
Administration	\$ 2,782,631.99	\$ 934,833.00	\$ 1,847,798.99
Subtotal Expense Budget	\$ 163,804,229.43	\$ 37,587,811.51	\$ 126,378,851.16
Project Funding			
Prop AA Project Fund	\$ 157,935,639.78		
North City West Funding	\$ 4,835,697.00		
Estimated Interest Earnings - Yld .58%	\$ 1,167,964.65		
Subtotal Funding Budget	\$ 163,939,301.43		
Excess/(Shortage of) Funding	\$ 135,072.00		

Middle School #5 Next Steps

- Boundaries
 - Fall, 2013
 - Enrollment projections by neighborhood
 - Consult with Solana Beach and Del Mar districts on current and future elementary boundaries
 - Spring, 2014
 - Draft boundary options to Board of Trustees
 - Community presentations and input sessions
 - Summer, 2014
 - Review & revise boundary alternatives, if necessary
 - Fall, 2014
 - Presentation of final boundary options to Board of Trustees for consideration and adoption

Middle School #5 Next Steps

- 1997 Junior High / Middle School Task Force
 - Addressed forecasted growth
 - Considered district-wide demographics and boundary options
 - Shift from Junior Highs to Middle Schools
 - Recommendations and options to Board
- Middle School #5
 - Limited to southern attendance areas
 - Established middle school program

Middle School #5 Next Steps

- Principal
 - Spring, 2014
 - Staffing
 - Program design and scheduling
 - Community outreach
 - Construction liaison
- School Name
 - Process & timeline
- Founding Class
- Colors & Mascot

Questions

AUGUST 22, 2013

THURSDAY, AUGUST 22, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. **CLOSED SESSION** **6:01 PM**
The Board convened to Closed Session at 6:01 PM to discuss the following:
 - A. Consideration and/or deliberation of student discipline matters (2 cases)
 - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(1 issue)
 - C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent, Deputy Superintendent, and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business Services
Michael Grove, Ed.D., Associate Superintendent / Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:32 PM by President Barbara Groth.
4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Groth led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION (ITEM 5)

The Board met in closed session and approved the recommended expulsion of Student #746752 and the readmission from expulsion of Student #78423. Motions were unanimously carried. The Board also approved the Suspension Agreement of Employee #30929. Motion unanimously carried.

6. APPROVAL OF MINUTES OF JULY 18, 2013, REGULAR BOARD MEETING (ITEM 6)
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to approve Minutes of July 18th, as presented. Motion unanimously carried.

NON-ACTION ITEMS..... (ITEMS 7 - 10)

7. STUDENT UPDATES..... STUDENT REPRESENTATIVES
(No reports given during summer break)
8. BOARD UPDATES BOARD OF TRUSTEES
All board members attended the Teacher Inservice at Canyon Crest Academy, as well as the Board workshop held just prior to the board meeting.
Ms. Joyce Dalessandro – Attended a retirement event honoring Debbie Bergman and stated that it was well attended; also attended the New Teachers’ Orientation Luncheon held earlier that week.
Ms. Beth Hergesheimer – Attended the New Teachers’ Orientation Luncheon; and participated a CSBA Webinar regarding Local Control Funding Formula.
Ms. Amy Herman – Commended the work of Dr. Grove at the Teacher Inservice held earlier that day.
Mr. John Salazar – Had a nice chat with former superintendent, Ken Noah.
Ms. Barbara Groth – Attended the New Teachers’ Orientation Luncheon.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt thanked the Board for attending the teacher inservice. Mr. Schmitt also reminded the Board of a pending workshop scheduled for September 5, 2013. The topic will be, “District Priorities for 2013-14”. Mr. Schmitt commended Executive Cabinet Members, Torrie Norton, Eric Dill, and Mike Grove, for their work in preparing for the opening of school. Superintendent Schmitt announced that Cabinet Team Members will be on-site at the various campuses on the first day of school. He also announced the start of a new Regional Achievement Summit, composed of feeder district Superintendents and district representatives. Their first meeting is scheduled for September 17th, and will be hosted by SDUHSD. Mr. Schmitt also announced that he will be using Twitter and Facebook as a means of communication and community outreach.
10. DEPARTMENT / SITE UPDATE (NONE SCHEDULED)

CONSENT ITEMS.....(ITEMS 11 - 15)

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Acceptance of gifts and donations as presented.
- B. FIELD TRIP REQUESTS
Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
1. Certificated and/or Classified Personnel Reports (**This item was revised and hand-carried in for the Board’s review and approval; revised document is attached**)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Janet Russell Studio, for lease of facilities for San Dieguito Adult Education classes, during the period August 27, 2013 through June 30, 2014, at no cost to the district.
2. Naviance Inc., to provide Naviance college and career readiness and planning subscriptions, during the period July 1, 2013 through June 30, 2015, in the amount of \$26,140.20, to be expended from the General Fund 03-00.
3. San Diego County Superintendent of Schools/County Office of Education and San Dieguito Union High School District, to agree to a credential services partnership for the Adult Education and CTE programs, during the period July 1, 2013 through June 30, 2018, at no cost to the district.
4. AVID Center, to provide AVID Secondary Membership/Licenses and District Director Professional Learning Services for the purpose of closing the achievement gap and preparing district students for college and success in a global society, at the initial cost of \$10,155.00 for La Costa Canyon High School's, San Dieguito Academy's, and Torrey Pines High School's annual membership/license fees (to be adjusted annually) and a one-time cost of \$12,000.00 for the two year, three employee, District Director Professional Learning Services (cost does not include travel, meals, or other incidental expenses), during the period July 1, 2013 through June 30, 2015 and then to be continued until terminated, to be expended from the General Fund 03-00.
5. Wolfram Research, Inc. to provide a comprehensive site license for Mathematica science and math software for classroom, student, and faculty use, during the period July 13, 2013 through July 12, 2016, for an annual amount not to exceed \$4,762.40, to be expended from the General Fund 03-00.
6. Encinitas Community Center, for lease of facilities for San Dieguito Adult Education classes, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$1,500.00, to be expended from the Adult Education Fund 11-00.
7. Carmel Valley Recreation Center, for the lease of facilities for San Dieguito Adult Education classes, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$5,500.00, to be expended from the Adult Education Fund 11-00.
8. 22nd District Agricultural Association for lease of facilities for AP testing, during the period May 4, 2014 through May 15, 2014, for an amount not to exceed \$59,200.00 plus labor & equipment rental fees, to be expended from the General Fund 03-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Maxim Healthcare Services, Inc. (NPA), during the period July 1, 2013 through June 30, 2014.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Atlas Pumping Service, to perform grease trap, septic tank, portable toilet, and pumping services at various sites throughout the District, during the period August 23, 2013 and continuing until terminated by thirty day written notice from either party, at the rate of \$75.00 per grease trap cleaning and various other rates according to specific job requirements with prior approval from the District, to be expended from the General Fund 03-00.
2. Encinitas Glass Company, to provide window repair and replacement services district wide, during the period July 1, 2013 through June 30, 2014 and then continuing until either party terminates with 30 day advance notice, in an amount not to exceed \$8,000.00 per year, to be expended from the General Fund 03-00.
3. The Howard E. Nyhart Co Inc., dba Nyhart Epler, to perform an updated actuarial evaluation to determine the amount of actuarial liability for the district's retiree health benefits using plan and census data, during the period August 23, 2013 until completion, in an amount not to exceed \$6,850.00, to be expended from the General Fund 03-00.
4. Steven Smith Landscape, Inc., to provide landscape maintenance services at various sites district wide, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$30,000.00, to be expended from the fund to which the project is charged.
5. SimplexGrinnell LP, a Tyco International Company, to provide test, inspection, and replacement part services on 107 portable fire extinguishers used on Transportation Department buses, during the period August 23, 2013 through August 22, 2018, in the amount of \$959.00 per year for the testing and inspection services with the cost of repair parts to be billed separately, to be expended from the General Fund/Restricted 06-00.
6. Safety Kleen Systems, Inc., to provide solvent tank cleaning services on the tool cleaning tank used in the Torrey Pines High School auto shop, during the period July 1, 2013 through June 30, 2014 and then continuing until terminated by either party with 30 day advance notice, for a not to exceed amount of \$950.00 per year, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. SimplexGrinnell LP, a Tyco International Company, to amend the District Wide Fire Alarm, Fire Suppression, and Life Safety service contract B2009-15 to include the fire suppression systems installed in the San Dieguito Academy Performing Arts Center, during the period July 1, 2013 through June 30, 2014, in the amount of \$1,764.00, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing purchasing pursuant to cooperative bid and award documents from the PEPPM Technology Bidding and Purchasing Program for the purchase of a broad range of bid awarded technology products per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the fund to which the purchases are charged.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Membership Listing
- 3. Replacement Warrants

PROPOSITION AA

H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

- 1. Geocon, Inc., to provide Geotechnical Investigation for athletic fields and Multipurpose Building at La Costa Valley school site, during the period August 23, 2013 through February 23, 2014, in the amount of \$15,500.00, to be expended from Building Fund-Prop 39 Fund 21-39.
- 2. Pauley Equipment Company, to provide two (2) Kubota B26 Tractors with front loaders to be delivered to Canyon Crest Academy and San Dieguito Academy for the maintenance of the artificial turf fields, in the amount of \$48,060.00, to be expended from Building Fund-Prop 39 Fund 21-39.
- 3. Fuscoe Engineering, Inc., to provide Civil Engineering services at La Costa Valley school site, during the period of August 23, 2013 through February 23, 2013, in the amount of \$26,547.00, to be expended from Building Fund-Prop 39 Fund 21-39.
- 4. Creative Alliance Group LLC, to provide, implement and facilitate a Construction Partnering Program for the San Dieguito Union High School District, during the period of August 23, 2013 through August 22, 2014, in the amount of \$4,900.00, to be expended from Building Fund-Prop 39 Fund 21-39.

I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

J. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 21)

- 16. BOARD POLICY REVISION PROPOSAL (2), #4160.31, "EXECUTIVE DIRECTOR OF EDUCATIONAL SERVICES", (JOB DESCRIPTION); #4341.1, "ATTACHMENT A SALARY SCHEDULE"

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to approve Board Policy Revisions #4160.31 and 4341.1 as presented. Four ayes; 1 no (Salazar); Motion carried

- 17. ADOPTION OF NEW BOARD POLICY JOB DESCRIPTION, #4216.3-71.5, "HR INFORMATION SYSTEMS SUPPORT ANALYST"

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to adopt Board Policy #4216.3-71.5, "HR INFORMATION SYSTEMS SUPPORT ANALYST" as presented. Motion unanimously carried.

18. ADOPTION OF RESOLUTION OF ANNEXATION / COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO.19 / PRIMROSE LANE / A 10-UNIT SINGLE FAMILY SUBDIVISION / CITYMARK OLIVENHAIN, LLC

- PUBLIC HEARING – President Groth called for Public Hearing and opened it for public comments at 7:03 PM. No comments presented. Hearing was closed at 7:04 PM.
- It was moved by Ms. Amy Herman, seconded by Ms. Joyce Dalessandro, to adopt the Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2, as shown in the attached supplements. Motion unanimously carried.

INFORMATION ITEMS.....(ITEMS 22 - 30)

19. PROPOSED BOARD POLICY REVISIONS (1): BP #3270,"SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (PERSONAL PROPERTY)"

This item was submitted for first read and will be resubmitted for board action on September 5, 2013.

20. PROPOSED BOARD POLICY REVISIONS, PUPIL SERVICES / (7 TOTAL): #5111.1, "DISTRICT RESIDENCY"; #5112.2, "STUDENT LEAVE OF ABSENCE"; #5113.1, "CHRONIC ABSENCE AND TRUANCY"; #5113.2, "WORK PERMITS"; #5116.1, "INTRADISTRICT/OPEN ENROLLMENT"; #5114, "DISCIPLINE"; #5145.11, "QUESTIONING BY LAW ENFORCEMENT" AS PRESENTED.

This item was submitted for first read and will be resubmitted for board action on September 5, 2013.

23. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT, BUSINESS SVCS

Mr. Dill stated that audits and actuals for the 2012-13 budget will be brought to the board on September 5, 2013. Mr. Dill also gave an update on the status of ROP funding; a pending regional meeting is scheduled to discuss the way funds are distributed. More updates will follow on this.

24. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT, HR

Ms. Norton stated that the district now has a [webpage for substitute teachers](#).

25. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT, ED SVCS

Dr. Grove thanked the Board for attending the Teacher Inservice; he also stated that entire activity was run with in-house staff and the outcome was very successful.

26. PUBLIC COMMENTS – The following members of the public concerning student leaves of absence:

- Harrison Harris (Student)
- Nicholas Harris (Parent)

27. FUTURE AGENDA ITEMS - None discussed.

28. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

29. CLOSED SESSION – Nothing further to report out of closed session.

30. ADJOURNMENT OF MEETING - Meeting adjourned at 7:28 PM.

Beth Hergesheimer, Board Clerk

Date

Rick Schmitt, Superintendent

Date

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Jeanene Ames**, 80% Temporary Teacher (English) at Torrey Pines High School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
2. **Vladilen V. Bgatov**, 20% Temporary Teacher (music) at Diegueno Middle School for the 2013-14 school year, effective 8/23/13 through 6/13/14.
3. **Amy Blatt**, 100% Temporary Teacher (English/Drama) at Canyon Crest Academy for the 2013-14 school year, effective 8/20/13 through 6/13/14.
4. **Lily Bolig**, 100% Temporary Teacher (English/Speech & Debate) at San Dieguito Academy for the 2013-14 school year, effective 8/20/13 through 6/13/14.
5. **Amanda Canelakes**, 100% Temporary Teacher (Special Ed – Mild/Moderate Disabilities) at Torrey Pines High School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
6. **Shannon Del Rio**, 100% Temporary Teacher (Special Ed. – Mild/Moderate Disabilities) 60% at San Dieguito Academy and 40% at Canyon Crest Academy for the 2013-14 school year, effective 8/20/13 through 6/13/14.
7. **Robin Dobashi**, Temporary Teacher (Mathematics) for the 2013-14 school year, 87% assignment Semester I (67% at Canyon Crest Academy and 20% at Torrey Pines High School), effective 8/20/13 through 1/24/14; and, 53% assignment Semester II (33% at Canyon Crest Academy and 20% at Torrey Pines High School), effective 1/27/14 through 6/13/14.
8. **Chester Hall**, 80% Temporary Teacher (Advanced Computer Tech) at Torrey Pines High School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
9. **Nathan Jarrell**, 67% Temporary ROP Teacher (Digital Computing/Recording Arts) for Semester I of the 2013-14 school year, effective 8/20/13 through 1/24/14; and 33% assignment (Digital Computing) for Semester II, effective 1/27/14 through 6/13/14.
10. **Andrea Linzey**, 100% Temporary Teacher (Special Ed. – Mild/Moderate Disabilities) at Diegueno Middle School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
11. **Anthony Mauro**, 33% Temporary Teacher (computer science) at Canyon Crest Academy for the 2013-14 school year, effective 8/20/13 through 6/13/14.
12. **Brandon Maze**, 100% Temporary Teacher (English/Social Science) at Oak Crest Middle School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
13. **Laura McCormick**, 80% Permanent Teacher (computer science) at Diegueno Middle School; additional 20% temporary contract to teach life science at Diegueno for the 2013-14 school year only, effective 8/20/13 through 6/13/14.
14. **Connor Nesseler**, 100% Temporary Teacher (Social Science) at Earl Warren Middle School for the 2013-14 school year, effective 8/20/13 through 6/13/14.

15. **Julianna Newell**, 80% 2nd Year Probationary Teacher (biology) at Torrey Pines High School; additional 20% temporary contract to teach geoscience at Torrey Pines for the 2013-14 school year only, effective 8/20/13 through 6/13/14.
16. **Kriste Puckett**, 100% Temporary Teacher (Special Ed. – Mild/Moderate Disabilities), 60% assignment at Carmel Valley Middle School and 40% assignment at Torrey Pines High School, effective 8/20/13 through 6/13/14.
17. **Stephanie Shenkman**, 80% Temporary Teacher (English) at Carmel Valley Middle School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
18. **Arleen Silva**, 100% Temporary School Psychologist at La Costa Canyon High School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
19. **Hanni Stuckenschneider**, 100% Temporary Teacher (Special Ed.- Mild/Moderate Disabilities) for the 2013-14 school year, effective 8/20/13 through 6/13/14.
20. **Julie Vaccaro**, 40% Temporary Teacher (Mathematics) at La Costa Canyon High School for the 2013-14 school year, effective 8/20/13 through 6/13/14.
21. **Jason Viloria**, Probationary Executive Director of Educational Services (management) at the District Office, pending approval of the revised job description and proposed salary schedule, effective 8/26/13.

Change in Assignment

1. **Megan Clements**, Temporary Teacher (Science) at San Dieguito Academy, Change in Assignment from 33% Semester I & 67% Semester II to 67% assignment for the 2013-14 school year, effective 8/20/13 through 6/13/14.
2. **Reno Medina**, Permanent Certificated employee, Change in Assignment from District Program Specialist for Special Education to Probationary Middle School Assistant Principal at Earl Warren Middle School beginning in the 2013-14 school year, effective 8/06/13.
3. **Jeremy Sherwin**, Temporary Teacher (science) at Earl Warren Middle School, change in assignment from 40% to 60% (one section of AVID) for the 2013-14 school year, effective 8/20/13 through 6/13/14.
4. **Amanda Toothacre**, Temporary Teacher (English) at Carmel Valley Middle School, Change in assignment for the 2013-14 school year from 40% to 60%, effective 8/20/13 through 6/13/14.

Leave of Absence

1. **Michelle Anderson**, Permanent Teacher (Mathematics) at La Costa Canyon High School, rescind previously approved 40% Unpaid Leave of Absence (60% assignment) for the 2013-14 school year; requests a 20% Unpaid Leave of Absence (80% assignment) for the year, effective 8/20/13 through 6/13/14.
2. **Bryn Faris**, Permanent Teacher (Spanish) at San Dieguito Academy, rescind previously approved 100% Unpaid Leave of Absence for Semester I of the 2013-14 school year and resume a 33% teaching assignment (67% Unpaid Leave) for Semester I, effective 8/20/13 through 1/24/14; Bryn will resume teaching 100% Semester II, effective 1/27/14.

Resignation

1. **Noelle Hanggie**, Temporary Teacher (English) at Carmel Valley Middle School, resignation from temporary teaching assignment only, effective 8/08/13.
2. **Tarla Hill**, Temporary Teacher (Drama) at Canyon Crest Academy, resignation from employment, effective 7/09/13.
3. **James (Brett) McCarty**, Temporary Teacher (Music) at Diegueno, resignation from employment, effective 7/16/13.
4. **Aaron Nelson**, Permanent Teacher (Social Science) at Earl Warren Middle School, resignation from employment, effective 7/25/13.

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8/22/13
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